Step 1
After login into Blackboard as an instructor, select the folder in which you want to add the content.

Step 2
Select the Tools drop-down menu in the folder.

Step 3
Select Library Research Guides.

Step 4
Enter a name that you want students to see, ex. INTS Library Guide and press submit.

Step 5
Click on the newly created content

Step 6
You will start with only one drop down menu, as you select your options more will appear.
Select the following to find the right guide:

LibGuide Site: Library Research Guides—libguide.usask.ca
Content Type: Full Libguide
Guide: INTS 100
Guide Page: *leave blank*